



Automatic Draft (ACH) Authorization for Payment of Monthly Utility Services

Please attach a voided check or authorization letter from your bank for the account you wish to use. One of these documents is required for draft services to begin.

This is permission for recurring debits. As an authorized signer on the depository account presented, by completing and signing this form, you give the Town of Long View permission to debit your account for the amount indicated on or after the indicated date. This authorization is to remain in full force until the Town of Long View has received written notification from me of its termination.

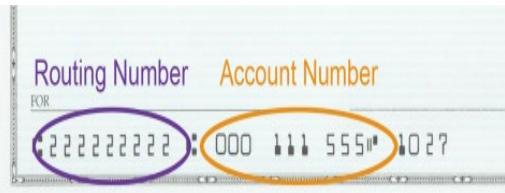
Please complete the information below:

I, _____, as an authorized signer on the depositor account below, authorize the Town of Long View to debit my account on or after the 10th of each month. This form must be submitted prior to the 8th of the month in order for the current month's draft to occur.

These payments are for water/sewer/garbage charges.

Utility Account #: _____ Service Address: _____

Phone #: _____ Email: _____



Bank Name: _____

Routing #: _____

Account #: _____

I authorize the Town of Long View to debit the account indicated in this authorization form according to the terms outlined above. This payment authorization is for the account and services described above. I certify that I am an authorized signer on this depository account.

I understand that should the draft be rejected by my financial institution due to insufficient funds or other reasons, that I will need to make payment in full, by cash, to the Town of Long View and an additional NSF fee (of the current fee schedule) paid to restore service.

Signature

Date

If you are unable to submit voided check or authorization letter from your bank for the account you wish to use, please bring document to Town Hall, as this is required to begin automatic bank draft. Do not pre-sign the form if you have to bring it to the office.

When completed click the SUBMIT button to the right.